

Presence Status

Select how you will appear to other accounts in your company - available or busy.

Sound Output

Select headset, internal speaker, or speaker phone icon to control your sound.

Dial Pad

Start typing to make a call and use during a call for touch-tone options.

Contact Groups

Search contacts by typing their name. Select category to further filter options.

Contacts Page

Select this icon to access your phonebook and saved contacts search.

Options

Check text messages, voicemail, or click the down arrow to access call options.

Call Type

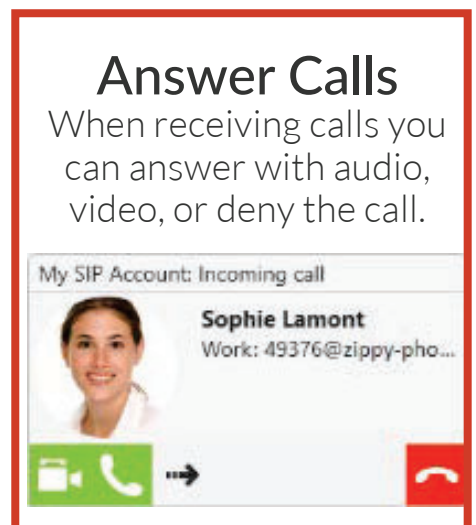
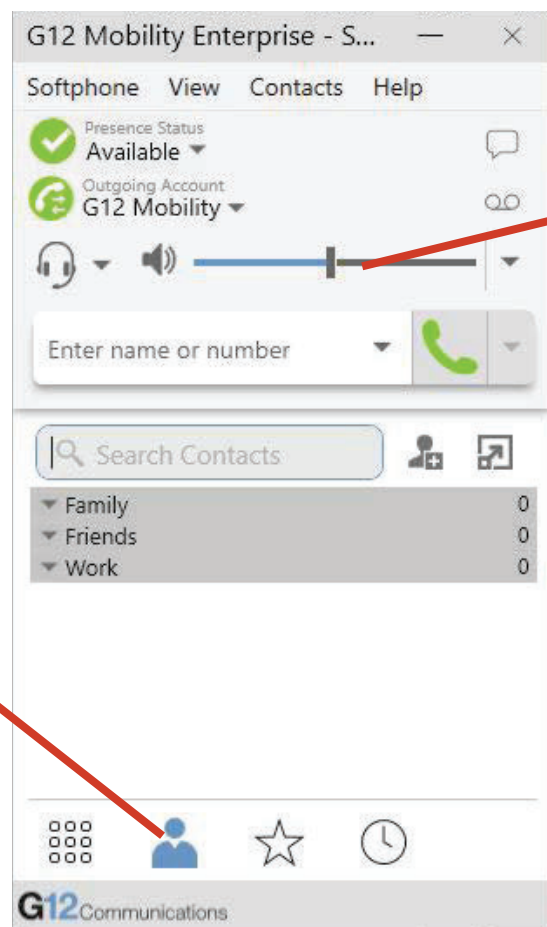
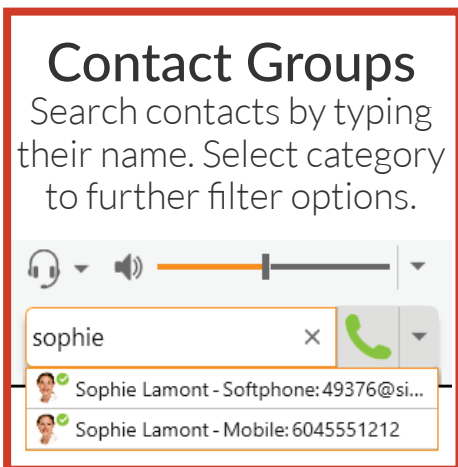
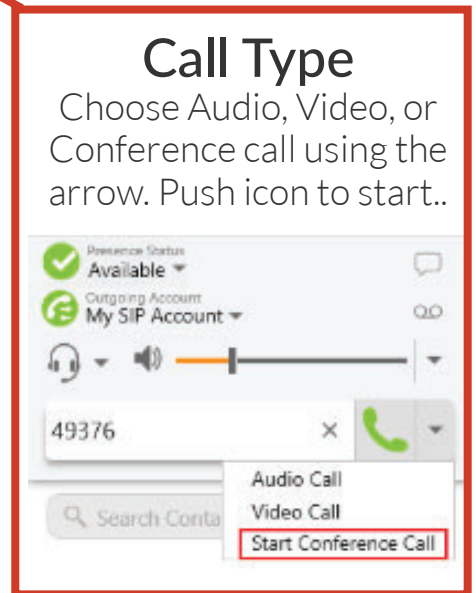
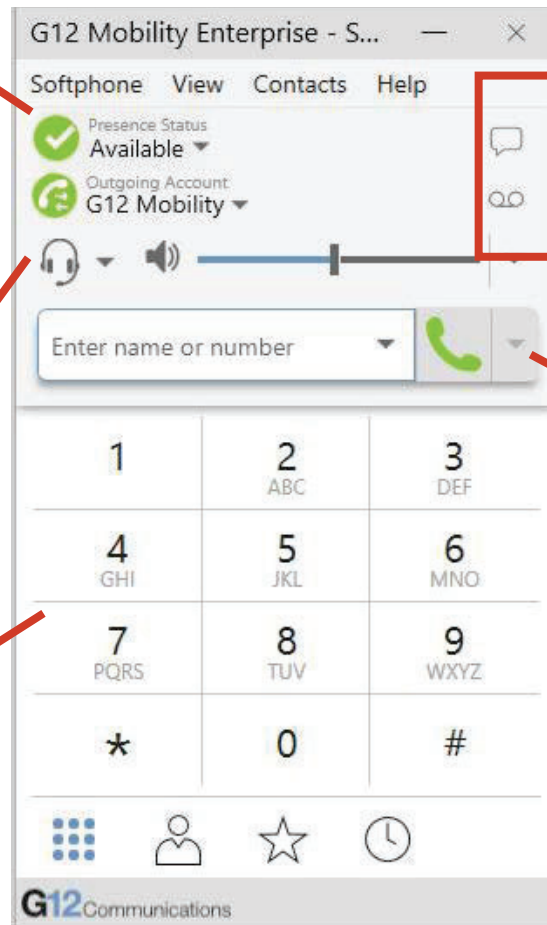
Choose Audio, Video, or Conference call using the arrow. Push icon to start..

Volume Control

Slide left to reduce or slide right to increase call volume on your selected device.

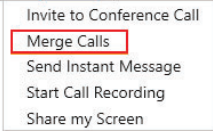
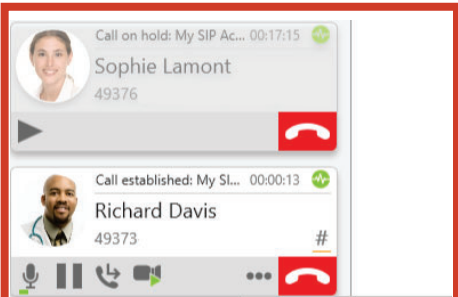
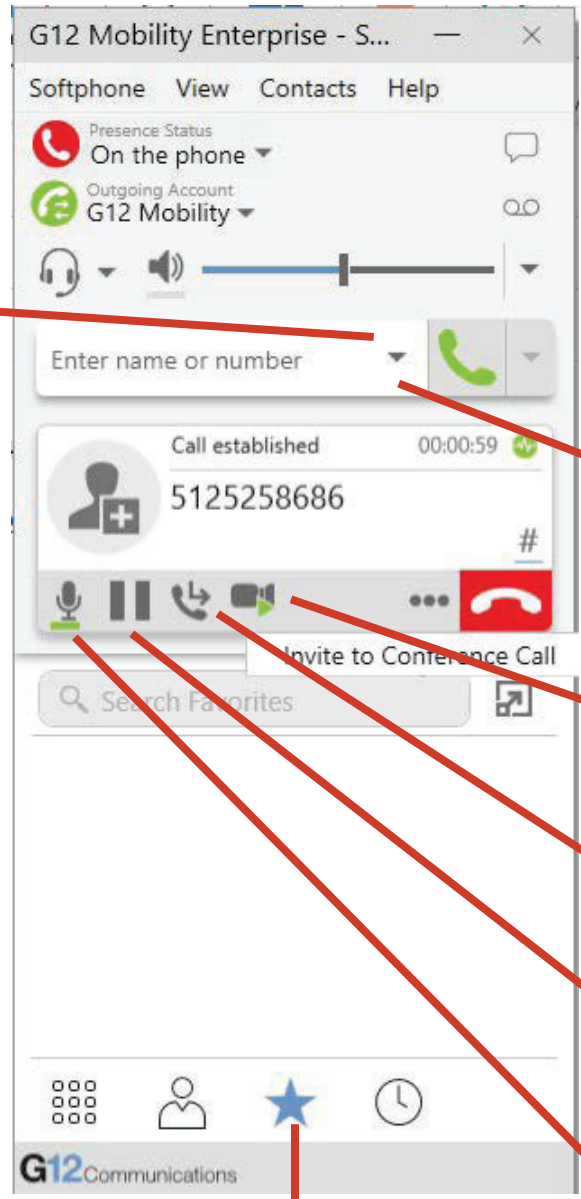
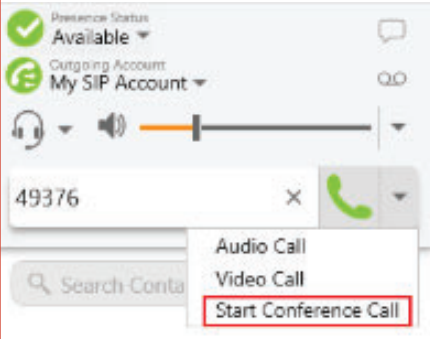
Answer Calls

When receiving calls you can answer with audio, video, or deny the call.



Conference Calls

Select multiple contacts and select the conference call option to start.



Merge Calls

Select the options button to bring up the option to merge two active calls.

Start Video Call

Enable video conferencing on an active call.

Transfer Call

Click Transfer Call and enter a name or number.

Pause Call

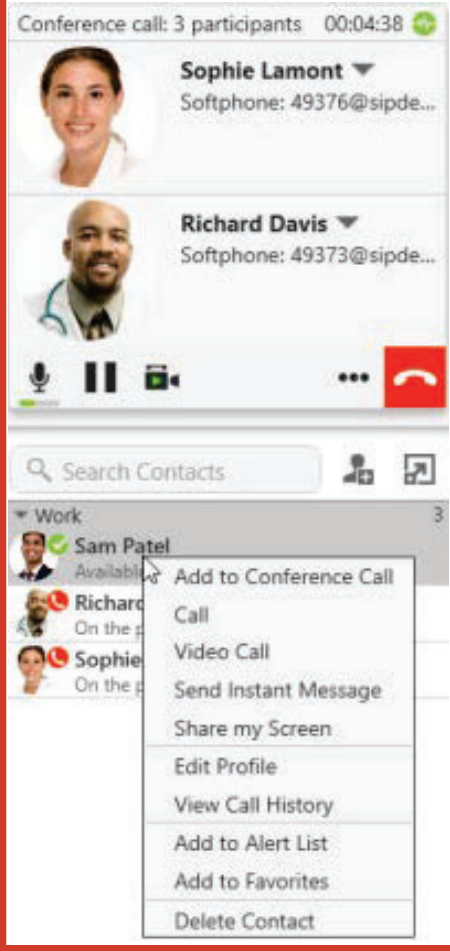
Press this button to put the active call on hold.

Mute Call

Select to mute. Color will turn red when active.

Add to Call

Add contacts to active calls by searching for a contact and right clicking for options.



Favorites

Select the "Star" icon to access your favorites and most frequent calls.

Call History

Select the "clock" button to view your call history.

