T46

PLACE A CALL

- Pick up the handset, or press the **Headset** or the **Speakerphone** button

- Dial number, and then press the **Send** soft key

ANSWER A CALL

- Pick up the handset.

- Press the **Headset** button

- Press the **Speakerphone** button

- Press the **Answer** soft key

END CALLS

You can only end active calls. To end an On Hold call, you must resume the call first.

To End an Active Call:

Replace the handset in the cradle.

Press the **End Call** soft key

And if using a headset or the speakerphone:

Press the **Headset** button

Press the **Speakerphone** button

HOLD & RESUME

On hold call displays only on the device used to place the call on hold.

- While on an active call press the **Hold** button located on the right side of phone.

- Press the same **Hold** button to *resume* the call before picking up the handset.

- Press the **Hold** soft key

- Call can be resumed by using the **Resume** soft key.

TRANSFER CALLS

Transfer calls to any extension

Consulted/Warm Transfer

➢ Press or tap the **Transfer** soft key

➢ Enter or select the extension or phone number and press **Send**, **OK** or the **#** button to dial and wait for an answer.

➢ Speak to the recipient and press tap the **Transfer** soft key again to send the call when ready.

Blind/Cold Transfer

➢ Press or tap the **Transfer** soft key

➢ Dial or select the ext/phone number

➢ Press or tap the **Transfer** soft key again.

CONFERENCE CALL

Add a Á^&[} å caller to an active call.

To Conference:

1. Press the **Conference** soft key to place the current call on hold.

2. When you hear a dial tone, dial the number or extension of the person you wish to add to make a 3-way call.

3. When they answer, press the **Conference** soft key again.

GET VOICEMAIL MESSAGES

From Your Phone:

1. Press the **Messages** button.

2. Enter your 4 digit PIN when prompted.

3. Select the appropriate option from the voicemail menu prompts.

From Anywhere:

1. Call the extension's 10-digit number

2. Press the ***** key when the voicemail announcement begins to access the Voicemail menu prompts.

Yealink T46 Phone Interface

Line Keys

Soft Keys

Navigation Pad

Dial Pad

Status/Message Indicator

Headset

Mute

Messages

Hold

Redial Last

Transfer

Speakerphone

Volume Control

Examples provide typical steps for usage of the standard configuration setup. Contact Customer Service/Support for assistance with customized configurations.

T48

PLACE A CALL

- Pick up the handset, or press the **Headset** or the **Speakerphone** button

- Dial number, and then press the **Send** soft key on the screen

ANSWER A CALL

- Pick up the handset.

- Press the **Headset** button

- Press the **Speakerphone** button

- Press the **Answer** soft key on screen

END CALLS

You can only end active calls. To end an On Hold call, you must resume the call first.

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Press the **Speakerphone** button

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Yealink T48 Phone Interface

Status/Message Indicator

Touch Screen Line Keys

Touch Screen Soft Keys

Navigation Buttons

Dial Pad

Headset

Mute

Messages

Hold

Redial Last

Transfer

Speakerphone

Volume Control